

## Informed Consent

The Erasmus+ project **INTERLOCALITY – Increased Local Employability of International Degree Students** <https://www.interlocality.eu/>, aims to support international students' employment and work life integration in the host country. FH Münster is one of the partners of the project, and is developing an International Talent Journey (ITJ) for our international degree students.

During the project, we aim to explore how career support tailored to international students for the host country labour market could serve the integration into the local job market. The ITJ consists of a set of career support elements and activities from which students can choose those that suit them the best. It also includes an initial and a final assessment, further explained below.

At the end of a fully completed ITJ, the student receives a certificate stating so.

The ITJ starts with an initial assessment in the form of a self-reflective survey on your current situation and experience, as well as your needs for and expectations of career support provided by FH Münster during your studies. If you are willing to participate in the pilot, you will be asked to fill out this survey prior to arrival at the Introduction Days at the end of August 2023. You will then be asked to choose a number of career support elements and activities to participate in during the autumn and spring semester of the academic year 2023-2024. The pilot ITJ will end with a final assessment in the form of an interview with a career guidance counsellor at FH Münster, where you have the opportunity to discuss and reflect on your initial assessment and your experiences with the ITJ.

The personal data will be handled only by the FH Münster's project members and career guidance counsellors. The pseudonymised data will only be handled by the career guidance counsellors FH Münster and the international project group members. The raw data will be stored on FH Münster's internal server until the end of February 2025. The analysed and pseudonymised data will be stored on FH Münster's internal server and shared with INTERLOCALITY project partners in MS Teams until the end of February 2025.

The analysed data will be used to develop the ITJ further, and reported to the INTERLOCALITY project group and funder (Erasmus+), as well as external communication about the project findings. The analysed data from the pilots might later also be used to develop the services at FH Münster and to communicate about the project findings. All results will be published in such a way that an individual respondent cannot be identified.

**It is completely voluntary to participate in the project. You have the right to refuse to answer questions and to stop the process at any time, without any consequences. As a respondent, you also have the right to additional information about the project at any stage.**

We ask you to answer the following question:

I have familiarised myself with the content of this consent form. By signing this agreement, I give my consent to participate in the ITJ. However, I can refuse and cancel my participation at any time. The data I provide may be used for developing FH Münster's services for international students, and for the INTERLOCALITY project in such a way that I as an individual cannot be identified. This agreement will be signed electronically before filling out the initial assessment for the ITJ.

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Date

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Signature student

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